

**Title I LEA Improvement  
State System of Support  
Year 1**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>AUGUST – SEPTEMBER</b></p> <p>AYP determinations provided to districts and LEA will appeal if designation needs to be challenged</p>	<p>The timeframe for appeals will be made public</p>	<p>LEA will have their appeal heard and receive a response</p>
<p><b>AUGUST – SEPTEMBER</b></p> <p>Superintendents of LEAs in Title I LEA Improvement will receive ADE's letter that states the LEA's Title I LEA Improvement status. Superintendents will review the components of the letter that include:</p> <ul style="list-style-type: none"> <li>• Fall Process attendance requirement</li> <li>• Parental Notification Requirement Template Enclosed</li> <li>• Process for Parental Notification Reimbursement Grant</li> <li>• Required 10% set-aside of Title I funds for professional development</li> </ul>	<p>ADE will email and mail the Title I LEA Improvement status letter to superintendents of LEAs in Title I LEA Improvement</p> <p>ADE will provide the LEA's with a Parent Notification Letter Template</p>	<p>ADE will monitor the LEAs compliance of the requirements noted in the Title I LEA Improvement status letter</p>
<p><b>SEPTEMBER – or when Title I Consolidated Application is submitted</b></p> <p>LEA must make available 10% of LEA's Title I allocation for professional development that is aligned to support the AYP determination</p>	<p>ADE reviews the LEA's NCLB Consolidated Application that must include a 10% set aside for professional development</p> <ul style="list-style-type: none"> <li>• ADE provides professional development and/or technical assistance on application procedures</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	<p>Approve LEA's NCLB Consolidated Application with a 10% set aside for professional development that is aligned to the LEA Improvement Plan and the AYP determination</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

# Title I LEA Improvement State System of Support Year 1

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>SEPTEMBER</b></p> <p>Required attendance at Fall Process Workshop</p> <ul style="list-style-type: none"> <li>• Superintendent/designee</li> <li>• Federal Programs Coordinator</li> <li>• Curriculum Coordinator</li> <li>• Professional Development Coordinator</li> <li>• NCLB Committee Representative</li> <li>• ELL Director – if applicable</li> <li>• SPED Director – if applicable</li> <li>• Assessment Director</li> </ul> <p>Begin Self-Assessment Analysis</p>	<p>Fall Process Workshop shall include:</p> <ul style="list-style-type: none"> <li>• NCLB requirements including public notification components</li> <li>• Title I LEA Improvement consequences</li> <li>• LEA Improvement Plan</li> <li>• Parental Notification Reimbursement Grant</li> <li>• Notification if additional Title I LEA Improvement Grant funding will be available through ADE</li> <li>• Review of self-assessment process by utilizing the Standards and Rubrics for LEA Improvement</li> </ul> <p>Post Standards and Rubrics Self-Assessment Instructions on ADE website.</p>	<p>Document attendance at Fall Process Workshop</p> <p>Review results of Self-Assessment that are included in the LEA Improvement Plan – due December 3<sup>rd</sup></p>
<p><b>OCTOBER 1<sup>ST</sup></b></p> <p>The LEA must use the Parental Notification Letter template from ADE, complete and mail that letter to parents of all children in the LEA with a copy sent to ADE</p> <p>The LEA may submit the LEA Parental Notification Reimbursement Grant application</p>	<p>Public and Parental Notice:</p> <ul style="list-style-type: none"> <li>• ADE will list LEA's in improvement in the state's two major newspapers and on the ADE website</li> <li>• Review application for LEA Parental Notification Reimbursement Grant</li> </ul>	<p>Receive a mailed copy of the Parent Notification Letter that was mailed (at the same time) to parents of all children in the LEA</p> <p>Review LEA Parent Notification Letter for all required components</p>

## Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

# Title I LEA Improvement State System of Support Year 1

***LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.***

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>NOVEMBER 1<sup>ST</sup></b></p> <p>LEA determines if application will be made for additional Title I LEA Improvement Grant Funding (if available through ADE based on funding)</p> <p>Complete Self-Assessment using Standards and Rubrics for LEA Improvement</p>	<p>ADE reviews the LEA's Title I LEA Improvement Grant application (if submitted)</p> <ul style="list-style-type: none"> <li>ADE provides professional development</li> <li>ADE provides a Professional Development Resource Guide</li> <li>LEA Improvement Specialist will provide technical assistance – if needed</li> </ul>	<p>ADE approves application for Title I LEA Improvement Grant</p> <p>Review results of Self-Assessment that are included in the LEA Improvement Plan – due December 3rd</p>
<p><b>DECEMBER 1<sup>ST</sup></b></p> <p>LEA Improvement Plan</p> <ul style="list-style-type: none"> <li>Submit on-line by Dec. 3<sup>rd</sup></li> <li>Addresses LEA's AYP determination and results of Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc...</li> <li>Includes 8 required LEA Improvement components</li> <li>All stakeholders are involved in the development of the LEA Improvement Plan</li> </ul>	<p>ADE reviews LEA Improvement Plan and provides feedback to LEA</p> <ul style="list-style-type: none"> <li>Does the plan address the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines and professional development activities etc</li> <li>Does the plan include all 8 LEA Improvement components</li> <li>Were all stakeholders involved in the development of the LEA Improvement Plan?</li> </ul>	<p>Cross-unit evaluation and approval of LEA's Improvement Plan when the plan:</p> <ul style="list-style-type: none"> <li>Addresses the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines, etc</li> <li>Includes all 8 LEA Improvement components</li> <li>Involves all stakeholders in the development of the LEA Improvement Plan</li> </ul>
<p><b>JANUARY – MAY</b></p> <p>Implement LEA Improvement Plan</p>	<p>ADE Specialist will provide technical assistance as needed</p>	<p>LEA will submit a progress report that indicates the status of implementation of the LEA Improvement Plan</p>

## Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

## Title I LEA Improvement State System of Support Year 2

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>AUGUST – SEPTEMBER</b></p> <p>AYP determinations provided to districts and LEA will appeal if designation needs to be challenged</p>	<p>The timeframe for appeals will be made public</p>	<p>LEA will have their appeal heard and receive a response</p>
<p><b>AUGUST – SEPTEMBER</b></p> <p>Superintendents of LEAs in Title I LEA Improvement will receive ADE's letter that states the LEA's Title I LEA Improvement status. Superintendents will review the components of the letter that include:</p> <ul style="list-style-type: none"> <li>• Fall Process attendance requirement</li> <li>• Parental Notification Requirement Template Enclosed</li> <li>• Process for Parental Notification Reimbursement Grant</li> <li>• Required 10% set-aside of Title I funds for professional development</li> </ul>	<p>ADE will email and mail the Title I LEA Improvement status letter to superintendents of LEAs in Title I LEA Improvement.</p> <ul style="list-style-type: none"> <li>• ADE will provide the LEA's with a Parent Notification Letter Template</li> </ul>	<p>ADE will monitor the LEAs compliance of the requirements noted in the Title I LEA Improvement status letter</p>
<p><b>SEPTEMBER – or when Title I Consolidated Application is submitted</b></p> <p>LEA must make available 10% of LEA's Title I allocation for professional development that is aligned to support the AYP determination.</p>	<p>ADE reviews the LEA's NCLB Consolidated Application that must include a 10% set aside for professional development</p> <ul style="list-style-type: none"> <li>• ADE provides professional development and/or technical assistance on application procedures</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	<p>Approve LEA's NCLB Consolidated Application with a 10% set aside for professional development that is aligned to the LEA Improvement Plan and the AYP determination</p>

### Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

# Title I LEA Improvement State System of Support Year 2

***LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.***

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>SEPTEMBER</b></p> <p>Required attendance at Fall Process Workshop</p> <ul style="list-style-type: none"> <li>• Superintendent/designee</li> <li>• Federal Programs Coordinator</li> <li>• Curriculum Coordinator</li> <li>• Professional Development Coordinator</li> <li>• NCLB Committee Representative</li> <li>• ELL Director – if applicable</li> <li>• SPED Director – if applicable</li> <li>• Assessment Director</li> </ul> <p>Begin Self-Assessment Analysis</p>	<p>Fall Process Workshop shall include:</p> <ul style="list-style-type: none"> <li>• NCLB requirements including public notification components</li> <li>• Title I LEA Improvement consequences</li> <li>• LEA Improvement Plan</li> <li>• Parental Notification Reimbursement Grant</li> <li>• Notification if additional Title I LEA Improvement Grant funding will be available through ADE</li> <li>• Review of Self-Assessment process by utilizing the Standards and Rubrics for LEA Improvement</li> </ul> <p>Post Standards and Rubrics Self-Assessment Instructions on ADE website.</p>	<p>Document attendance at Fall Process Workshop</p> <p>Review results of Self-Assessment that is included in the LEA Improvement Plan – due December 3<sup>rd</sup></p>
<p><b>OCTOBER 1<sup>ST</sup></b></p> <p>The LEA must use the Parental Notification Letter template from ADE, complete and mail that letter to parents of all children in the LEA with a copy sent to ADE</p> <p>The LEA may submit the LEA Parental Notification Reimbursement Grant application</p>	<p>Public and Parental Notice:</p> <ul style="list-style-type: none"> <li>• ADE will list LEA's in improvement in the state's two major newspapers and on the ADE website</li> <li>• Review application for LEA Parental Notification Reimbursement Grant</li> </ul>	<p>Receive a mailed copy of the Parent Notification Letter that was mailed (at the same time) to parents of all children in the LEA</p> <p>Review LEA Parent Notification Letter for all required components</p>
Expectations of districts identified for district	How ADE will provide support for districts	How ADE will hold districts accountable

## Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

# Title I LEA Improvement State System of Support Year 2

**LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.**

improvement		
<p><b>NOVEMBER 1<sup>ST</sup></b></p> <p>LEA determines if application will be made for additional Title I LEA Improvement Grant Funding (if available through ADE based on funding)</p> <p>Complete Self-Assessment using Standards and Rubrics for LEA Improvement</p>	<p>ADE reviews the LEA's Title I LEA Improvement Grant application (if submitted)</p> <ul style="list-style-type: none"> <li>• ADE provides professional development</li> <li>• ADE provides a Professional Development Resource Guide</li> <li>• LEA Improvement specialist will provide technical assistance – if needed</li> </ul>	<p>ADE approves application for Title I LEA Improvement Grant</p> <p>Review results of Self-Assessment that are included in the LEA Improvement Plan – due December 3rd</p>
<p><b>DECEMBER 1<sup>ST</sup></b></p> <p>Revise LEA Improvement Plan</p> <ul style="list-style-type: none"> <li>• Submit on-line by Dec. 3<sup>rd</sup></li> <li>• Addresses LEA's AYP determination and results of Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc...</li> <li>• Evaluate effectiveness of revisions of strategies</li> <li>• Includes 8 required LEA Improvement components</li> <li>• All stakeholders are involved in the development of the LEA Improvement Plan</li> </ul>	<p>ADE reviews LEA Improvement Plan and provides feedback to LEA</p> <ul style="list-style-type: none"> <li>• Does the plan address the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines and professional development activities etc</li> <li>• Evaluate previous year's strategies</li> <li>• Does the plan include all 8 LEA Improvement components</li> <li>• Were all stakeholders involved in the development of the LEA Improvement Plan?</li> </ul>	<p>Cross-unit evaluation and approval of LEA's Improvement Plan when the plan:</p> <ul style="list-style-type: none"> <li>• Addresses the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc</li> <li>• Include evaluation of effectiveness of previous year's strategies</li> <li>• Includes all 8 LEA Improvement components</li> <li>• Involves all stakeholders in the development of the LEA Improvement Plan</li> </ul>
<b>Expectations of districts identified for district</b>	<b>How ADE will provide support for districts</b>	<b>How ADE will hold districts accountable</b>

## Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions

Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 2**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

improvement		
<p><b>JANUARY—MAY</b></p> <p>LEAs in <b>Year 2</b> of Title I LEA Improvement prepare for LEA Resource Team Visit. LEA Resource Teams will evaluate the Self-Assessment improvement efforts in the following areas:</p> <ul style="list-style-type: none"> <li>• Leadership; Curriculum, Instruction, and Professional Development; Assessment; Climate and Culture; and Resource Management</li> <li>• LEA's Parental Involvement activities</li> <li>• Pre-select at least one Corrective Action as per NCLB. This Corrective Action will be implemented at the beginning of Year 3- Corrective Action, if identified. Also, the Corrective Action option will be specified in the LEA Improvement Plan for Year 3 along with Self-Assessment results</li> </ul> <p>LEA Resource Teams will review the implementation of the LEA's Improvement Plan, which addresses the indicators that caused the LEA to be in Title I LEA Improvement.</p>	<p>Prior to LEA Resource Team visit, ADE will send protocol of visit to LEAs in <b>Year 2</b> of Title I LEA Improvement in order to help them prepare for ADE's LEA Resource Team's visit.</p>	<p>ADE's LEA Resource Teams will visit each LEA in <b>Year 2</b> of Title I LEA Improvement and provide feedback regarding the implementation of the LEA's Improvement Plan.</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 3 -- Corrective Action**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>AUGUST – SEPTEMBER</b></p> <p>AYP determinations provided to districts and LEA will appeal if designation needs to be challenged</p> <p>LEAs in Year 3-Corrective Action will notify ADE which corrective action option will be implemented</p>	<p>The timeframe for appeals will be made public</p> <p>ADE shall provide notice and a hearing not later than 45 days following the decision to implement Corrective Action</p> <p>ADE will send a letter to the superintendents of LEAs in Year 3-Corrective Action asking for confirmation of the corrective action that will be implemented, why that action was selected, and what evaluation tool is in place to determine if the corrective action option is effective</p>	<p>LEA will have their appeal heard and receive a response.</p> <p>ADE will record the LEAs corrective action option that will be implemented.</p> <p>Throughout the school year, ADE monitors the LEA's implementation of recommendations made by the LEA Resource Team the previous spring.</p>
<p><b>AUGUST – SEPTEMBER</b></p> <p>Superintendents of LEAs in Title I LEA Improvement will receive ADE's letter that states the LEA's Title I LEA Improvement status. Superintendents will review the components of the letter that include:</p> <ul style="list-style-type: none"> <li>• Fall Process attendance requirement</li> <li>• Parental Notification Requirement Template enclosed</li> <li>• Process for Parental Notification Reimbursement Grant</li> <li>• Required 10% set-aside of Title I funds for professional development</li> </ul>	<p>ADE will email and mail the Title I LEA Improvement status letter to superintendents of LEAs in Title I LEA Improvement.</p> <ul style="list-style-type: none"> <li>• ADE will provide the LEA's with a Parent Notification Letter template.</li> </ul>	<p>ADE will monitor the LEAs compliance of the requirements noted in the Title I LEA Improvement status letter.</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level



**Title I LEA Improvement  
State System of Support  
Year 3 -- Corrective Action**

***LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans***

<b>Expectations of districts identified for district improvement</b>	<b>How ADE will provide support for districts</b>	<b>How ADE will hold districts accountable</b>
<p><b>SEPTEMBER</b> – or when Title I Consolidated Application is submitted</p> <p>LEA must make available 10% of LEA's Title I allocation for professional development that is aligned to support the AYP determination</p>	<p>ADE reviews the LEA's NCLB Consolidated Application that must include a 10% set aside for professional development</p> <ul style="list-style-type: none"> <li>• ADE provides professional development and/or technical assistance on application procedures</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	<p>Approve LEA's NCLB Consolidated Application with a 10% set aside for professional development that is aligned to the LEA Corrective Action Plan and the AYP determination.</p>
<p><b>SEPTEMBER</b></p> <p>Required attendance at Fall Process Workshop</p> <ul style="list-style-type: none"> <li>• Superintendent/designee</li> <li>• Federal Programs Coordinator</li> <li>• Curriculum Coordinator</li> <li>• Professional Development Coordinator</li> <li>• NCLB Committee Representative</li> <li>• ELL Director – if applicable</li> <li>• SPED Director – if applicable</li> <li>• Assessment Director</li> </ul>	<p>Fall Process Workshop shall include:</p> <ul style="list-style-type: none"> <li>• NCLB requirements including public notification components</li> <li>• Title I LEA Improvement consequences</li> <li>• LEA Improvement Plan</li> <li>• Parental Notification Reimbursement Grant</li> <li>• Notification if additional Title I LEA Improvement Grant funding will be available through ADE</li> <li>• Review of Self-Assessment process by utilizing the Standards and Rubrics for LEA Improvement</li> </ul>	<p>Document attendance at Fall Process Workshop.</p>
<p><b>OCTOBER 1<sup>ST</sup></b></p> <p>The LEA must use the Parental Notification Letter template from ADE, complete and mail that letter to parents of all children in the LEA with a copy sent to ADE</p> <p>The LEA may submit the LEA Parental Reimbursement Grant application</p>	<p>Public and Parental Notice:</p> <ul style="list-style-type: none"> <li>• ADE will list LEA's in improvement in the state's two major newspapers and on the ADE website</li> <li>• Review application for LEA Parental Notification Reimbursement Grant</li> </ul>	<p>Receive a mailed copy of the Parent Notification Letter that was mailed (at the same time) to parents of all children in the LEA</p> <p>Review LEA Parent Notification Letter for all required components</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

# Title I LEA Improvement State System of Support Year 3 -- Corrective Action

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
LEA in Title I <b>Year 3-Corrective Action</b> will receive a site visit by ADE Improvement Specialist to discuss Self-Assessment and corrective action implementation	ADE provides the LEA a visit by their LEA Improvement Specialist	ADE specialist monitors LEA's progress in implementing the corrective action option and the recommendations made by the LEA Resource Team during the Year 2 visit.
<b>NOVEMBER 1<sup>ST</sup></b>  LEA determines if application will be made for additional Title I LEA Improvement Grant Funding (if available through ADE based on funding)	ADE reviews the LEA's Title I LEA Improvement Grant application (if submitted) <ul style="list-style-type: none"> <li>• ADE provides professional development</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	ADE approves application for Title I LEA Improvement Grant
<b>DECEMBER 1<sup>ST</sup></b>  LEA Corrective Action Plan <ul style="list-style-type: none"> <li>• Submit on-line by Dec. 3<sup>rd</sup></li> <li>• Addresses LEA's AYP determination and results of Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc...</li> <li>• Includes 8 required LEA Improvement components</li> <li>• All stakeholders are involved in the development of the LEA Improvement Plan</li> <li>• LEAs in <b>Year 3-Corrective Action</b> will also include in their LEA Improvement Plan the corrective action option, as per NCLB and AZ State Law, that will be implemented</li> </ul>	ADE reviews LEA Improvement Plan and provides feedback to LEA <ul style="list-style-type: none"> <li>• Does the plan address the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines and professional development activities etc</li> <li>• Does the plan include all 8 LEA Improvement components</li> <li>• Were all stakeholders involved in the development of the LEA Improvement Plan?</li> <li>• Did the LEAs in <b>Year 3-Corrective Action</b> include in their LEA Improvement Plan the corrective action option, as per NCLB and AZ State Law, that will be implemented?</li> </ul>	Cross-unit evaluation and approval of LEA's Improvement Plan when the plan: <ul style="list-style-type: none"> <li>• Addresses the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc</li> <li>• Includes all 8 LEA Improvement components</li> <li>• Involves all stakeholders in the development of the LEA Improvement Plan</li> <li>• Indicates, for the LEAs in <b>Year 3-Corrective Action</b>, which corrective action option, as per NCLB and AZ State Law, will be implemented</li> </ul>

## Resources

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 3 -- Corrective Action**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>JANUARY – MAY</b></p> <p>Implement LEA Corrective Action Plan including submission of progress report to ADE</p>	<p>ADE specialist will provide technical assistance as needed</p>	<p>LEA will submit progress report</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 4 – Corrective Action II**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>AUGUST – SEPTEMBER</b></p> <p>AYP determinations provided to districts and LEA will appeal if designation needs to be challenged.</p>	<p>The timeframe for appeals will be made public.</p>	<p>LEA will have their appeal heard and receive a response.</p>
<p><b>AUGUST – SEPTEMBER</b></p> <p>Superintendents of LEAs in Title I LEA Improvement will receive ADE's letter that states the LEA's Title I LEA Improvement status. Superintendents will review the components of the letter that include:</p> <ul style="list-style-type: none"> <li>• Fall Process attendance requirement</li> <li>• Parental Notification Requirement Template Enclosed</li> <li>• Process for Parental Notification Reimbursement Grant</li> <li>• Required 10% set-aside of Title I funds for professional development</li> </ul>	<p>ADE will email and mail the Title I LEA Improvement status letter to superintendents of LEAs in Title I LEA Improvement.</p> <ul style="list-style-type: none"> <li>• ADE will provide the LEA's with a Parent Notification Letter template</li> </ul>	<p>ADE will monitor the LEAs compliance of the requirements noted in the Title I LEA Improvement status letter.</p>
<p><b>SEPTEMBER – or when Title I Consolidated Application is submitted</b></p> <p>LEA must make available 10% of LEA's NCLB allocation for professional development that is aligned to support the AYP determination.</p>	<p>ADE reviews the LEA's NCLB Consolidated Application that must include a 10% set aside for professional development</p> <ul style="list-style-type: none"> <li>• ADE provides professional development and/or technical assistance on application procedures</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	<p>Approve LEA's NCLB Consolidated Application with a 10% set aside for professional development that is aligned to the LEA Corrective Action Plan and the AYP determination.</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 4 – Corrective Action II**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<p><b>SEPTEMBER</b></p> <p>Required attendance at Fall Process Workshop</p> <ul style="list-style-type: none"> <li>• Superintendent/designee</li> <li>• Federal Programs Coordinator</li> <li>• Curriculum Coordinator</li> <li>• Professional Development Coordinator</li> <li>• NCLB Committee Representative</li> <li>• ELL Director – if applicable</li> <li>• SPED Director – if applicable</li> <li>• Assessment Director</li> </ul>	<p>Fall Process Workshop shall include:</p> <ul style="list-style-type: none"> <li>• NCLB requirements including public notification components</li> <li>• Title I LEA Improvement consequences</li> <li>• LEA Improvement Plan</li> <li>• Parental Notification Reimbursement Grant</li> <li>• Notification if additional Title I LEA Improvement Grant funding will be available through ADE</li> <li>• Review of Self-Assessment process by utilizing the Standards and Rubrics for LEA Improvement</li> </ul>	<p>Document attendance at Fall Process Workshop</p>
<p><b>OCTOBER 1<sup>ST</sup></b></p> <p>The LEA must use the Parental Notification Letter template from ADE, complete and mail that letter to parents of all children in the LEA with a copy sent to ADE</p> <p>The LEA may submit the LEA Parental Notification Reimbursement Grant application.</p>	<p>Public and Parental Notice:</p> <ul style="list-style-type: none"> <li>• ADE will list LEA's in improvement in the state's two major newspapers and on the ADE website</li> <li>• Review application for LEA Parental Notification Reimbursement Grant</li> </ul>	<p>Receive a mailed copy of the Parent Notification Letter that was mailed (at the same time) to parents of all children in the LEA</p> <p>Review LEA Parent Notification Letter for all required components</p>
<p><b>NOVEMBER – DECEMBER</b></p> <p>LEA's in Year 4 of Title I LEA Improvement prepare for LEA Resource Team visit which will monitor the progress of implementation of the LEA Corrective Action Plan.</p> <p>LEA in Title I <b>Year 4-Corrective Action II</b> will receive a site visit by ADE's LEA Resource Team</p>	<p>Prior to the LEA Resource Team visit, ADE Improvement Specialist will provide the LEA with the on-site protocol</p>	<p>After the LEA Resource Team visit, ADE Specialist monitors LEA's progress in implementing recommendations of the LEA Resource Team</p>

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level

**Title I LEA Improvement  
State System of Support  
Year 4 – Corrective Action II**

*LEA's are identified for Title I LEA Improvement after two consecutive years of not making AYP in the same indicator and across all grade-spans.*

Expectations of districts identified for district improvement	How ADE will provide support for districts	How ADE will hold districts accountable
<b>NOVEMBER 1<sup>ST</sup></b>  LEA determines if application will be made for additional Title I LEA Improvement Grant Funding (if available through ADE based on funding)	ADE reviews the LEA's Title I LEA Improvement Grant application (if submitted) <ul style="list-style-type: none"> <li>• ADE provides professional development</li> <li>• ADE provides a Professional Development Resource Guide</li> </ul>	ADE approves application for Title I LEA Improvement Grant
<b>DECEMBER 1<sup>ST</sup></b>  LEA Revised Corrective Action Plan <ul style="list-style-type: none"> <li>• Submit on-line by Dec. 3<sup>rd</sup></li> <li>• Addresses LEA's AYP determination and results of Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc...</li> <li>• Evaluate the effectiveness of the previous year's strategies</li> <li>• Includes 8 required LEA Improvement components</li> <li>• All stakeholders are involved in the development of the LEA Improvement Plan</li> <li>• LEAs in <b>Year 4-Corrective Action II</b> will also include in their LEA Improvement Plan the corrective action option, as per NCLB and AZ State Law, that will be implemented</li> </ul>	ADE reviews LEA Improvement Plan and provides feedback to LEA <ul style="list-style-type: none"> <li>• Does the plan address the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines and professional development activities etc</li> <li>• Evaluate previous year's strategies</li> <li>• Does the plan include all 8 LEA Improvement components</li> <li>• Were all stakeholders involved in the development of the LEA Improvement Plan?</li> <li>• Did the LEAs in <b>Year 4-Corrective Action II</b> include in their LEA Improvement Plan the corrective action option, as per NCLB and AZ State Law, that will be implemented?</li> </ul>	Cross-unit evaluation and approval of LEA's Improvement Plan when the plan: <ul style="list-style-type: none"> <li>• Addresses the LEA's AYP determination and the results of the LEA's Self-Assessment on the Standards and Rubrics for LEA Improvement, in the format of goals / strategies / activities, person responsible, funding resources, timelines etc</li> <li>• Include evaluation of effectiveness of previous year's strategies</li> <li>• Includes all 8 LEA Improvement components</li> <li>• Involves all stakeholders in the development of the LEA Improvement Plan</li> <li>• Indicates, for the LEAs in <b>Year 4-Corrective Action II</b>, which corrective action option, as per NCLB and AZ State Law, will be implemented</li> </ul>
<b>JANUARY - MAY</b> Implement LEA Corrective Action Plan including submission of progress report to ADE	ADE specialist will provide technical assistance as needed	LEA will submit progress report

**Resources**

Education Program Specialists: School Effectiveness and Academic Achievement Divisions  
 Reimbursement grant funds for the Parental Notification Letter will be reserved off the top of the school improvement grant allocations at the state level